

Kewaunee Health and Fitness, Inc.
A Wisconsin not-for-profit corporation

Minutes

A meeting of the Board of Directors of Kewaunee Health and Fitness, Inc. was held on September 7, 2016 at the offices of the company. The meeting was called to order at approximately 5:10 p.m. Director Busch was absent and a quorum was present.

The directors considered correspondence from Immanuel Lutheran Church and the Kewaunee County Aging Resources Center. KHFI will provide a certificate convertible into a six month individual membership to aid Immanuel in its fundraising efforts.

Director Stephanie Shikoski presented the manager's report for the preceding month. Ms. Shikoski highlighted new class offerings for members and led a discussion of possible additions to the fitness schedule. She also related several maintenance related matters. Considerable discussion was had as to plans for the planned October 15 open house.

The directors considered matters relative to building and grounds, including the consensus desire to have the parking areas striped prior to the advent of inclement weather. From there the recent efforts of the fundraising committee were noted, specifically the need to develop a target donor list to be used as a fundraising tool.

The directors also considered the establishment of donor club levels. There was a firm consensus to do so but that further research was required relative to past club levels and those utilized by other area not for profit fitness organizations. The directors also addressed the need for new notice board letters for the highway sign, noting that such items appeared to be both expensive and rare. As regards membership it was the consensus of the directors to expend more energy to secure membership from the staff of the Kewaunee schools. It was also agreed to examine KHFI's data management system to see if Silver Sneaker participants can be captured as members rather than guests.

The directors unanimously approved the purchase of a \$100 gift card for Joe Dill in recognition of services this past Summer.

The directors agree to meet again on October 5, 2016 at 5:00 p.m. at the offices of the company.

There being no further business the meeting was adjourned by unanimous consent at approximately 6:25 p.m., CDT.

Respectfully submitted,

Arthur J. Schiller